

# Assisted Living Facility Licensing Rules

Rules Development Plan

Chapter 388-78A WAC

For Physical Plant Requirements

# Background

- Major rule changes in 1999
- Minor rule changes made in September 2004
- Governor moratorium on rules changes 2010
- DSHS moratorium on rule changes continues 2011-16
- DSHS moratorium amended September 2016  
{For rules not updated in seven or more years and are unclear, ambiguous, and inaccurate.}

# Project Timelines

DATES	PROCESS STEP
September 21, 2016	CR101 Proposal filed
	<b>PHASE 1:</b>
November 15, 2016	Rule project posted
December 15, 2016	Deadline for advisory committee submission
January 15, 2017	Draft rules for revision posted
March 1st, 2016	Proposal Submissions Due
April 1st, 2017	Post Report of Proposals
May 1st, 2017	Workshop 1- Report of Proposals (ROP) Review
June 1st, 2017	Comments Submissions Due
July 1st, 2017	Post Report of Comments
August 1st, 2017	Workshop 2- Report of Comments (ROC) Review
	<b>PHASE 2:</b>
September 13, 2017	CR-102 Proposed rules language filed
October 24, 2017	CR-102 Public hearing held
November 29, 2017	CR-103 Anticipated filing date
January 2018	Anticipated rules effective date

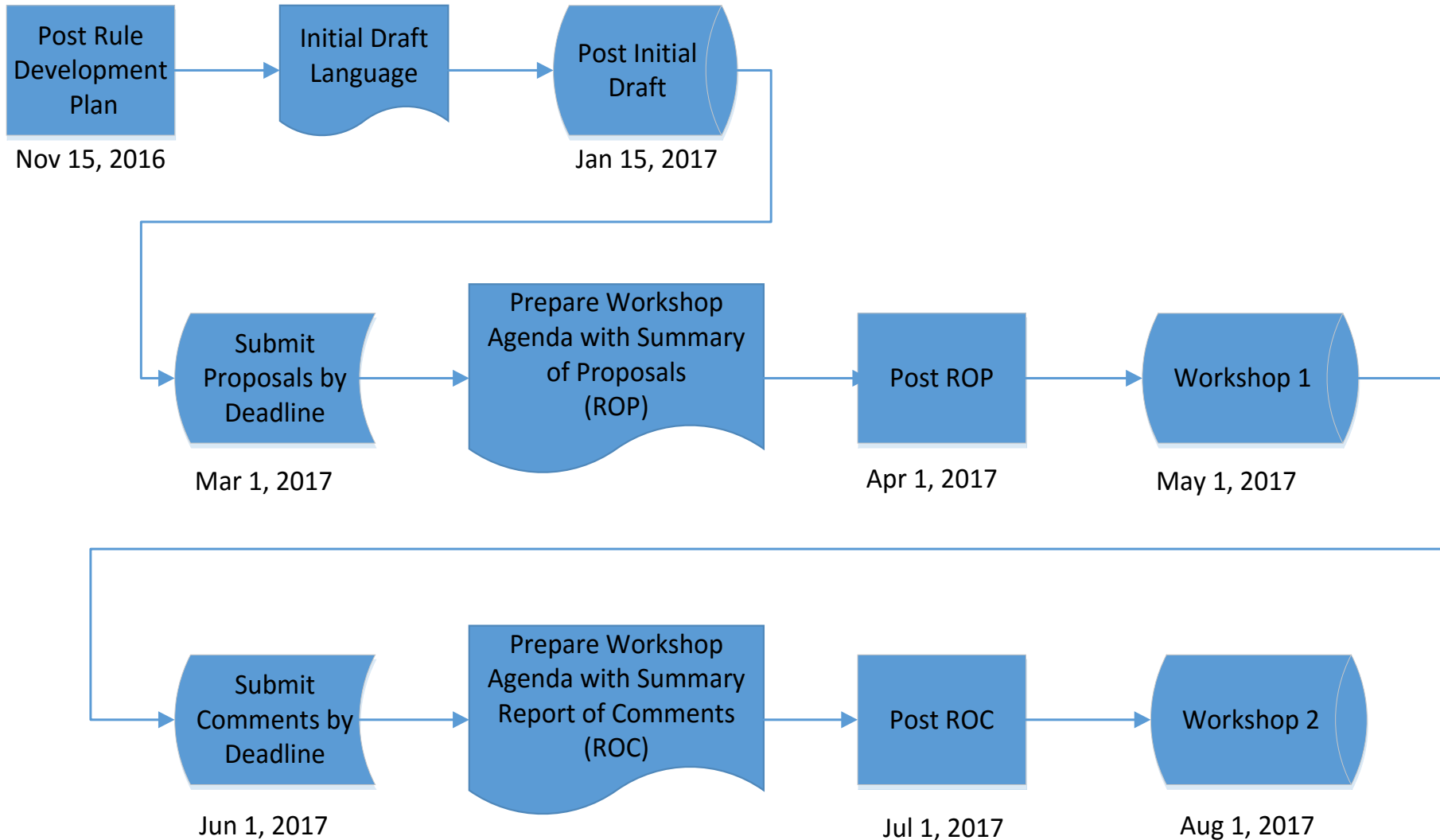
# Appointed Advisory Committee

- Function of Committee
  - Provide advisory opinion to transform policy decisions into action.
  - Build consensus on controversial issues.
  - Give the community a forum for participating in rule development.
  - 11 member panel
- Letter of Interest-deadline December 15, 2017
  - Name, organization, job title, area of expertise with ALFs, ability to commit to two full day workshops, alternative representative in case of absence.

# Phase 1-Rule Inquiry

- DSHS/RCS will:
  - Post Project Plan for Rule Development on ALTSA Professional Page, and send out provider letters.
- Public workshop members will:
  - Submit written *Rule Change Proposals* using DSHS Form 10-251 via email to [childjk@dshs.wa.gov](mailto:childjk@dshs.wa.gov) by March 1, 2017.
- DSHS/RCS will:
  - Collate the written proposals & comments.
  - Facilitate workshops for stakeholders and advisory members.
  - Post the summary of proposals & comments to ALTSA Professional Page.

## Flowchart-Phase 1



# Public Workshop Meeting 1- Report of Proposals (ROP) Review

- Review each written *proposal* submitted
- Attendees will have an opportunity to speak on the *proposals*
- Attendees will make recommendations to the advisory committee to either support or not support proposals during the meeting.

## Public Workshop Meeting 2- Report of Comments (ROC) Review

- Review each written *comment* submitted
- Attendees will have an opportunity to speak on the *comments*
- Attendees will make recommendations to the advisory committee to either support or not support proposals during the meeting.



# Phase 2-Rule Proposal

## CR102: Internal Review

- Small Business Economic Impact Statement (SBEIS)
- Concise Explanatory Statement (CES)
- Filing of draft proposal with Code Reviser
- Public Hearing

# Phase 2-Rule Adoption

## CR103: Internal Review

- Respond to comments from public hearing
- Make necessary edits
- Filing of final draft with Code Reviser
- Wait period is 31 days before rule effective

ALF Rule Development Information can be located at  
<https://www.dshs.wa.gov/altsa/residential-care-services/information-assisted-living-facility-professional>

For more information please contact Jeanette Childress  
at (360) 725-2591 or [childjk@dshs.wa.gov](mailto:childjk@dshs.wa.gov)